



CITY COUNCIL AGENDA

Tuesday, February 4, 2020 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call – Roy Swenson, Mike Herzog, Mayor Bob Roseland, Kacie Murtha, Dan Craney
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the January 21, 2020 Council Meeting
2. Approve Claims and Payroll
3. Waive the Community Building rental fee for a fundraiser event sponsored by the Springfield Baseball Association on Saturday, March 21, 2020

REGULAR AGENDA

1. Sarpy County Sheriff's Monthly Service Report
2. Consider approval of **Resolution 2020-2** entering into an Agreement with Springfield Platteview Community Schools and Springfield Youth Athletic Association outlining responsibilities for the operation and maintenance of the ballfield at City Park
3. Consider options presented by the city engineer for city-wide drainage improvements
4. Consider options for the new restroom facility at City Park
5. Discuss Sally Seiber's annual review and consider a proposed merit increase
6. Notice of Tort Claim filed by Joseph Green and Lisa Green

DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on Tuesday, February 4, 2020. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Craney, to approve the Consent Agenda. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Claims Payable:

Check #	Account ID	Account Description	Debit Amount	Name
General				
42717	6084-10-10	Aflac	140.68	Aflac
42767	6084-10-10	Aflac	13.20	Ameritas Life Insurance Corp.
42689	6080-10-10	Health Insurance	2,032.05	BlueCross BlueShield
42724	7270-10-10	Insurance	350.00	CNA Surety
42690	6080-10-10	Health Insurance	127.62	Delta Dental
42730	8030-10-10	Supplies	14.98	First National Bank

42734	7030-10-10	Prof Svcs-Planning	1,320.00	JEO Consulting Group
42768	8140-10-10	R&M Equip	83.04	Konica Minolta Business Solutions
42735	8140-10-10	R&M Equip	180.98	Konica Minolta Premier Finance
42737	7270-10-10	Insurance	1,605.15	Marcotte Insurance Agency
42744	7320-10-10	Natural Gas	105.20	MUD
42747	7045-10-10	Prof Svcs-Tech Support	360.00	Network Needs
42769	7330-10-10	Telephone	127.11	NT&T
42748	8010-10-10	Office Supplies	310.74	Office Depot
42749	7010-10-10	Prof Svcs-Engineer	807.09	Olsson Associates
42751	7310-10-10	Electricity	315.24	OPPD
42696	6080-10-10	Health Insurance	88.50	Principal
42754	7046-10-10	Prof Svcs-Building Inspector	1,442.27	Sarpy County Building Inspector
42755	7060-10-10	Animal Control	403.00	Sarpy County Fiscal Administrator
42756	7050-10-10	Law Contract	9,103.00	Sarpy County Treasurer
42758	7020-10-10	Prof Svcs-Legal	2,281.25	Seidler & Seidler
42760	7250-10-10	Publication Costs	215.77	Suburban Newspaper
42764	7280-10-10	Laundry	104.24	Walkers Uniform Rental
Total			21,531.11	
Sales Tax				
42759	9174-15-10	Street	150.04	Springfield Ace Hardware
42762	9174-15-10	Street	455.00	Ultimate Truck Accessories
Total			605.04	
Library				
42718	8060-20-10	Books	401.50	Amazon/SYNCB
42767	6084-20-10	Aflac	26.40	Ameritas Life Insurance Corp.
42719	8060-20-10	Books	163.47	Baker & Taylor
42689	6080-20-10	Health Insurance	1,273.37	BlueCross BlueShield
42723	7455-20-10	IP Address	55.00	Charter Communications
42725	8060-20-10	Books	30.00	Consumer Reports
42690	6080-20-10	Health Insurance	64.28	Delta Dental
42732	8060-20-10	Books	303.01	Gardner Media
42737	7270-20-10	Insurance	673.43	Marcotte Insurance Agency
42741	8060-20-10	Books	125.23	MicroMarketing
42742	8060-20-10	Books	185.50	MidAmerica Books
42744	7320-20-10	Natural Gas	208.54	MUD
42769	7330-20-10	Telephone	52.87	NT&T
42751	7310-20-10	Electricity	181.03	OPPD
42752	7340-20-10	Waste Disposal	19.00	Premier Waste Solutions
42696	6080-20-10	Health Insurance	105.99	Principal
42757	7480-20-10	Janitorial	200.00	Schmieder, Marcie
42759	8130-20-10	R&M Building	15.37	Springfield Ace Hardware
Total			4,083.99	
Library Restricted				
42718	8030-21-10	Supplies	29.85	Amazon/SYNCB
42720	8070-21-10	Library Supplies	148.97	Brodart
42722	8060-21-10	Books	89.28	Center Point Large Print
42726	8070-21-10	Library Supplies	60.43	Demco
42727	7045-21-10	Prof Svcs-Tech Support	40.00	Egis Technologies

42729	8130-21-10	R&M Building	132.25	Fireguard
42731	8060-21-10	Books	63.66	Gale
42753	8070-21-10	Library Supplies	560.65	Quill Corporation
Total			1,125.09	
Park				
42717	6084-30-10	Aflac	52.52	Aflac
42689	6080-30-10	Health Insurance	1,223.52	BlueCross BlueShield
42766	8120-30-10	Fuel	68.03	BRP Investments
42721	8120-30-10	Fuel	21.80	Casey's Business Mastercard
42690	6080-30-10	Health Insurance	95.48	Delta Dental
42737	7270-30-10	Insurance	1,042.43	Marcotte Insurance Agency
42751	7310-30-10	Electricity	313.14	OPPD
42752	7340-30-10	Waste Disposal	111.00	Premier Waste Solutions
42696	6080-30-10	Health Insurance	26.89	Principal
42764	7290-30-10	Uniform Allowance	23.08	Walkers Uniform Rental
Total			2,977.89	
Community Building				
42728	7480-40-10	Janitorial	230.00	Executive Janitorial Corporation
42737	7270-40-10	Insurance	525.83	Marcotte Insurance Agency
42744	7320-40-10	Natural Gas	402.41	MUD
42751	7310-40-10	Electricity	151.15	OPPD
42752	7340-40-10	Waste Disposal	42.00	Premier Waste Solutions
42764	7280-40-10	Laundry	152.16	Walkers Uniform Rental
Total			1,503.55	
Water				
42717	6084-50-20	Aflac	56.16	Aflac
42767	6084-50-20	Aflac	34.15	Ameritas Life Insurance Corp.
42689	6080-50-20	Health Insurance	1,750.69	BlueCross BlueShield
42766	8120-50-20	Fuel	205.30	BRP Investments
42690	6080-50-20	Health Insurance	81.65	Delta Dental
42737	7270-50-20	Insurance	1,761.98	Marcotte Insurance Agency
42743	7420-50-20	Testing	58.52	Midwest Laboratories
42745	8030-50-20	Supplies	670.18	Municipal Supply
42745	9042-50-20	Meter Upgrades	6,273.83	Municipal Supply
42769	7330-50-20	Telephone	181.26	NT&T
42749	9090-50-20	New Well	588.83	Olsson Associates
42749	9201-50-20	Wellhead Protection Plan	3,582.54	Olsson Associates
42750	7430-50-20	Digger's Hotline	14.99	One Call Concepts
42751	7310-50-20	Electricity	1,167.11	OPPD
42696	6080-50-20	Health Insurance	88.51	Principal
42758	7020-50-20	Prof Svcs- Legal	1,312.50	Seidler & Seidler
42763	7330-50-20	Telephone	16.08	Verizon Wireless
42764	7290-50-20	Uniform Allowance	23.08	Walkers Uniform Rental
Total			17,867.36	
Sewer				
42717	6084-60-30	Aflac	55.38	Aflac
42767	6084-60-30	Aflac	9.75	Ameritas Life Insurance Corp.

42689	6080-60-30	Health Insurance	1,076.78	BlueCross BlueShield
42766	8030-60-30	Supplies	9.18	BRP Investments
42766	8120-60-30	Fuel	146.01	BRP Investments
42690	6080-60-30	Health Insurance	64.28	Delta Dental
42737	7270-60-30	Insurance	1,282.28	Marcotte Insurance Agency
42743	7420-60-30	Testing	187.50	Midwest Laboratories
42746	8030-60-30	Supplies	32.97	Mill Creek Auto Parts
42748	8010-60-30	Office Supplies	54.04	Office Depot
42751	7310-60-30	Electricity	2,927.39	OPPD
42696	6080-60-30	Health Insurance	63.72	Principal
42763	7330-60-30	Telephone	16.08	Verizon Wireless
42764	7290-60-30	Uniforms Allowance	23.08	Walkers Uniform Rental
Total			5,948.44	
Street				
42717	6084-70-40	Aflac	26.26	Aflac
42689	6080-70-40	Health Insurance	1,903.36	BlueCross BlueShield
42766	8120-70-40	Fuel	323.17	BRP Investments
42721	8120-70-40	Fuel	197.15	Casey's Business Mastercard
42723	7455-70-40	Internet	89.98	Charter Communications
42690	6080-70-40	Health Insurance	48.21	Delta Dental
42733	8030-70-40	Supplies	9.88	Home Depot
42736	8130-70-40	R&M Building	1,215.00	Langfeldt Overhead Door
42737	7270-70-40	Insurance	2,333.90	Marcotte Insurance Agency
42738	8030-70-40	Supplies	8.99	Menards
42740	8225-70-40	R&M Street Signs&Posts	124.20	Michael Todd & Company
42746	8140-70-40	R&M Equip	37.37	Mill Creek Auto Parts
42746	8030-70-40	Supplies	38.47	Mill Creek Auto Parts
42746	9040-70-40	Tools & Misc Equip	89.77	Mill Creek Auto Parts
42744	7320-70-40	Natural Gas	774.99	MUD
42769	7330-70-40	Telephone	57.39	NT&T
42748	8010-70-40	Office Supplies	40.40	Office Depot
42749	7010-70-40	Prof Svcs-Engineer	77.00	Olsson Associates
42751	7340-70-40	Waste Disposal	3,272.74	OPPD
42752	7340-70-40	Waste Disposal	42.00	Premier Waste Solutions
42696	6080-70-40	Health Insurance	81.57	Principal
42759	8130-70-40	R&M Building	14.97	Springfield Ace Hardware
42759	8150-70-40	R&M Vehicle	15.26	Springfield Ace Hardware
42759	8030-70-40	Supplies	223.86	Springfield Ace Hardware
42761	8140-70-40	R&M Equip	948.64	Ty's Outdoor Power & Service
42763	7330-70-40	Telephone	16.07	Verizon Wireless
42764	7290-70-40	Uniform Allowance	34.64	Walkers Uniform Rental
42765	8100-70-40	Sand & Gravel	3,745.35	Westover Rock & Sand
Total			15,790.59	
Keno				
42733	9175-80-70	Community Bldg	1,544.21	Home Depot
42739	9175-80-70	Community Bldg	324.83	Menards
42759	9175-80-70	Community Bldg	86.05	Springfield Ace Hardware
Total			1,955.09	

		Payroll	52,200.68	
		VOYA Retirement ER	3,669.60	
		Medical Reimbursement	206.71	
		Water Deposit Refunds	397.12	

Regular Agenda

Agenda Item 1. Lt. Matt Core reviewed the Sarpy County Sheriff’s monthly service report. He noted that officers are addressing overnight parking issues.

Agenda Item 2. Council Member Herzog introduced Resolution 2020-2 and moved its adoption. Council Member Swenson seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Murtha, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2020-2**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, a Political Subdivision of the State of Nebraska, (hereinafter referred to as “City”), Springfield Platteview Community Schools, a Political Subdivision of the State of Nebraska, (hereinafter referred to as “School District”), and Springfield Youth Athletic Association, a Non-Profit Organization, (hereinafter referred to as “SYAA”), wish to enter into an Agreement outlining the responsibilities for the operation and maintenance of the ballfield at City Park; and

WHEREAS, City is the owner of City Park located at 600 Cedar Street; and

WHEREAS, School District uses City Park for high school girls’ softball practices and games; and

WHEREAS, SYAA uses City Park for youth baseball and softball practices and games; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement with Springfield Platteview Community Schools and Springfield Youth Athletic Association, a copy of which is attached hereto as Exhibit “A.”

Introduced and Passed this 4th day of February, 2020.

City Council Member Swenson moved the adoption of said resolution.
City Council Member Herzog seconded the motion.

Record of Vote:

Ayes: Swenson, Herzog, Murtha, Craney
Nays: None
Abstain: None
Absent: None

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor
SEAL

Attest: Kathleen Gottsch, City Clerk

Agenda Item 3. Council reviewed options presented by the city engineer for city-wide drainage improvements. Gottsch reported that the city maintenance department had questions concerning the options. The engineer is working to address the questions and will revise the options accordingly. Motion by Swenson, seconded by Murtha, to table agenda item 3, regarding options for city-wide drainage improvements, until the February 18, 2020, Council meeting. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 4. Council considered options for the new restroom facility at City Park. They discussed exterior elevations, plumbing fixtures, door locks, etc. Staff will share the selections with the city engineer so that a final quote can be obtained for the building portion of the project.

Agenda Item 5. Motion by Herzog, seconded by Swenson, to approve a \$1.00/hour merit increase to Sally Seiber, Library Assistant. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 6. Motion by Swenson, seconded by Herzog, to move agenda item 6, regarding the Notice of Tort Claim filed by Joseph Green and Lisa Green, to executive session. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Swenson provided an update on sewer agency matters.

Agenda Item 2. Herzog reported that new appliances were installed in the kitchen at the Community Building. He also reported that the library is holding a chili cook-off at the end of February.

Agenda Item 3. Murtha reported that Kent Maystrick, Street Commissioner, is finalizing the order for new street signs. He is also working to replace no parking signs. Murtha noted that Maystrick is drawing up plans and obtaining bids for the salt storage bay cover at the maintenance facility.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. Mayor Roseland reported that he planned to attend the Sarpy County Economic Development Corporation annual meeting on February 6.

Agenda Item 6. Gottsch reported that the city has five tickets available to the Sarpy County Chamber's Grand Giveaway event.

Members of the local Boy Scout Troop were in attendance. They asked questions about the sewer plant and park projects.

Executive Session

Motion by Swenson, seconded by Herzog, to enter into executive session at 7:37 p.m. for the purpose of litigation. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Craney, to leave executive session at 7:49 p.m. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Craney, to direct the City Clerk tender the tort claim from Joseph and Lisa Green to the city's insurance carrier. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Adjournment

Motion by Swenson, seconded by Craney, to adjourn. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 7:50 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 4, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk